

RLPA AGM Minutes March 12, 2015

U of A, Edmonton.

Meeting called to order at 1:15

34 members and 1 life member introduced themselves to the group

Agenda approved with additions. Laura Terry, 2nd Rob Ford

Past minutes approved. Judy Eyben, 2nd Trent Nabe

Reports:

Communication Coordinator (Justin Bouchard- Regrets) Glenda Staples:

- Justin is stepping down from his position as he is taking a job outside of Residence Life
- Google Apps for non-profit
- Google classroom could be used for RA training
- We are using google drive for storage, rather than binders of paper for the executive
- Also useful for subscription lists and task teams
- Looking at a weekly digest for all RLPA email with manuals and support
- Email RLPA google apps, not a server
- Social media being used for job postings, get RAs to like and sign up
- Website has consistent traffic

Executive is moving to outsource the website to allow for the communications coordinator duties to include the initial intent, rather than highly skilled web hosting responsibilities

LEAD: Nicky Renault

- Conference booked Oct 23-25 with Accessibility as the theme
- Putting together an advertising package for advisors and delegates
- Committee members are greatly appreciated- contact Nicky
 - Monthly phone meetings
- Conference chair elect is researching other locations

NWACUHO: Alana Turner

- Archived sessions from last conference are online
- 1st Friday webinars
- Task force is open for scholarship and awards
- 2016 conference in Alaska

Treasurer: Mark Keller

- Just under \$24,000 in the bank
- Most membership dues for 2015 are paid
- Nothing outstanding
- \$12,000 of payments were made online
- Changing bank account from Royal bank to BMO. No monthly fees, can do online banking
- Signing authority is shared with the secretary
- Discussions regarding putting money into a savings account or investing money. Members felt that we need to spend money rather than seek ways to make money
- Ideas to spend money included awards, PD, technology, LEAD,

- Societies act need to be checked to see if there are rules for profit making by non-profit groups
- Members would rather see PD for membership not just LEAD
- Best practices and spending guidelines for conferences needs to be developed
- Moving to a web support host which is low cost and a substantial need for RLPA

Secretary: Laura Terry

- There are a few bigger proposed Bylaw changes to be discussed individually and then a motion to pass the bylaws will be made
- Corporate vs public membership was discussed at length
 - One vote per private business not ideal since we could have members from very distinct areas (AB BC MB) with only one vote
 - They would still have all rights to sit on the board, and worry about corporate membership becoming the majority represented on the board
 - May be better suited in Board of Directors, where we limit the amount of representation by institution and by corporate or public.
- Nicky made motion to remove the proposed changes regarding corporate membership from the Bylaws, 2nd by Randy Maus
- Clarification question regarding quorum changes
- Laura made motion to approve the bylaws, excluding corporate membership language, as amended. 2nd by Randy Maus

President Elect: Randy Maus

- Heading task team to determine what information should be captured as a resource for RLPA
- Determining what data collection to keep, what is historical, what is useful to ask yearly
- Looking at how we update the information- possibly a census every couple years
- Google app platform is being discussed

President: Judy Eyben

- Task team for Josie Lamothe is in progress and should be completed by FBM
- New professional and new to RLPA information to know is being gathered
- Society report has been sent
- ACUHO-I report has been sent
- State of the Association is good

Past President: Glenda Staples

- Elections
 - Secretary
 - Meghan Reiser
 - President Elect
 - Trent Nabe
 - Communications Coordinator
 - Caitlyn McLeod
- Awards
 - New Professional Award
 - Shared equally by Alena Boczek and Alana Turner
 - Jose Lamothe Award
 - Glenda Staples

Life membership awards are to be given to members based on the Boards recommendations. The board to consider criteria around how long in the region, commitment on executive, etc.

Judy Eyben Transferred the presidency to Randy Maus

Randy Maus goals for the upcoming year include

- Knowledge sharing
- Mentoring the president elect
- Budget resources
- Staying connected and involving others

Upcoming Conferences:

- ASSC may 12-15 Bow Valley
- ACUHO-I June 27-1 Florida -Professional standards institute
- Association for student conduct officers Feb 2016 Florida- policy/ language/ procedures
- Restorative Justice June 8-10 Edmonton
- CAUCUSS May 22-24 Simon Fraser U
- CHO Nov 12-13 Hamilton, ON
- National Student Association Coordinators Mar 21-25 New Orleans- all student service fields
- NASAPA Nov 8-10 Oakland
- CISA May 22-24 Student institute for student affairs
- Stars College- 3 days prior to ACUHO-I, for student staff
- NASPA Apr 23-25 Missoula- power of 1

Location of FBM:

- To be announced once decided. Lethbridge College, SFU, U of C, and Lakeland are willing to host

Round Table:

- Varsity athletes as RAs- Nicky
- Alcohol events for Res activities/ programming- Jo-Anne
- Non-students in Residence contracts- TJ
- Saflok- Lakshmi
- GPA requirements- Trent
- Carousel, student staff- Zoey
- E-res life staff hiring model- Craig
- Exit interviews for residents
- Rate of returners hired- Michael
- Res orientation programs- Zoey
- Mental Health concerns and connections- Bob
- Family housing- Emily

Meeting adjourned at 4:34