

Residence Life Professional Association
Fall Business Meeting – SAIT
November 12, 2014

Meeting called to order: 1:00 pm

Agenda properly moved and seconded (Nicki/Craig)
Minutes properly moved and seconded (Glenda/Tim)

Treasurer Report, Mark Keller:

- Balance of \$22,916.52 as on Nov. 10, 2014
- \$6375 payments made online
- January membership dues will be payable in January 2015
- Mark will set up a bank account with the ability to do online banking
- Currently all transactions must be done face to face
- Mark will be looking into details regarding opening a savings account to keep 15,000/ 1 year operating costs

Communications Coordinator report, Justin Bouchard:

- RLPA and LEAD website running smoothly
- Let Justin know if there are suggestions
- Online payments are working well
- Job postings are posted online with 751 visits from Sept 1 to Oct 31. LEAD had 400 visits
- RLPA Facebook group so now a page, so go ahead and like it and encourage RAs to as well (we have 4 moderators)
- Webinar tools are being investigated which will help with archives
- LEAD is an acronym- Lead Educate Act Dare it needs to go on the website
- Jose Lamothe bio for the website is also recommended (Glenice, Mark, Tracy, and Randy Fines can form a task group to get a bio made)

NWACUHO report, Craig Whitton:

- Check out first Friday webinar – free
- Nov. 24th deadline for scholarships (new professional \$1000)
- NWACUHO exec board will be voting for 6 positions including the AB rep. Dec 1 deadline to get your name in
- 2015 conference in Salem and call for proposals is out
- Alaska 2016
- Details on website

Secretary report, Laura Terry:

- Bylaw amendment proposal was discussed
- We are removing duties from the bylaws to be put online and in a task list manual for each executive position with google docs

- Duties can be removed or added without changing bylaws
- Removing committees since task forces can be created by the board
- PD committee was put together for admin or other front line staff otherwise unable to attend RLPA. It hasn't been done for a number of years. The board can re-evaluate this without it being a bylaw
- Laura to send the amended document to list serve 30 days prior to the meeting.
- Some confusion regarding the conference chair elect position- are they to sit on the board or not. Laura to discuss with executive and report back at AGM.

President-elect report, Randy Maus:

- Listserve vs survey clean up discussion. Randy will lead a task force
- Upcoming NACAS conference for Auxiliary services
- 3 CHOs joining us for supper tonight

President report, Judy Eyben:

- Executive are working on a position task list to ease transition between executive
- New members: U of W, U of M, Northern Lakes, Red River, Kings college possible
- Task forces created with sign up boards in the break room to sign up for
 - Mission, vision, and values of the RLPA
 - New members
 - Professional Development
 - Jose Lamothe
 - Others to come once we have RACI/ project management process figured out such as archives, social media, other ideas to go to Judy)

LEAD report, Laura Huxley:

- 71 registrations from 10 institutions
- Food increases for next year from Goldeye since we were being charged the youth rate, not adult
- Round table sessions for delegates was added and well received
- Website created and well utilized
- Best in the West Award went to U of A, Ali Barras for Be a contender: How to combat the double door problem
- Numbers have declined from 128 in 2012, 95 in 2013, and 71 in 2014
- Decline due to timing issues, need to educate new members what LEAD is, testimonials from students who attended LEAD as an RA and are now new professionals in Residence (7/34 present at this meeting)
- Always keep in mind that numbers don't determine the success of a conference, it is the experience, good reviews, etc.
- Sept too early, after Oct too late for weather, institutional hosting doesn't work, summer too difficult to get people together.
- Would cost more for a location change

- Some institutions call LEAD a requirement, Nicky want to prepare a “this is LEAD” package for January
- Possibility to stick with 10 attendees per institution, but at a certain date if those aren’t reached then we can reopen a waitlist

Elections, Conference Chair elect

Alana Turner from U of A (nominated Glenice/Randy F) by acclamation

Duty to include social media task force

Awards, Glenda Staples:

- Best of RLPA presenting as PD tomorrow
- Glenda will be sending emails regarding awards and nominations
- AGM elections for Secretary and President elect

Upcoming conferences:

- NASPA region 5 (the US equivalent of CAUCUSS) Red Deer and Lethbridge College joined
- ACPA March 5-8 Tampa
- CAUCUS May 24-27 Vancouver
- Association of Student Conduct Feb 4-7 Florida (Nicky is the AB rep)
- ASSC May 12-15 Bow Valley College
- ACUHO-I June Orlando

RLPA Annual General Meeting to be held in EDMONTON, in March 2015

Round Table Discussion:

- Mental health concerns
- Provincial funding
- Deferred maintenance costs
- Ebola
- Interinstitutional reciprocal housing agreement
- Wait list procedures
- Succession planning
- Damage deposits
- refunds

Meeting Adjourned at 3:55