

Board Meeting Minutes



Residence Life Professional Association

Board Meeting

Monday, September 20th, 2021 12:00pm PST/1:00pm MST

1. Approval of Executive Agenda

DILLON added to the agenda: Board positions call out as well as a Master Planning update.

DILLON approves the agenda, seconded by NATHAN.

2. Approval of Past Executive Minutes

TIM approves the Past Minutes, DILLON seconds. TIM thanked DILLON for stepping in and taking the minutes at the last meeting.

3. Website Costs / Forum Plugin

AUBURN, Forum plugin has been launched. Love any feedback from the Board.

MEGHAN will do some testing in the Members Only Forum. AUBURN, it would be great to start a thread (MEGHAN) from the President. Communication to follow from MEGHAN to members to remind them to use the forum and all the benefits it brings. MICHAEL, we have indeed paid for this. MEGHAN, super excited to try this out. Big thanks to AUBURN!!

4. Fall Business Meeting Planning

MEGHAN call out went out very recently for FBM committee members. Members have until September 23rd. No members have reached out yet. FBM is a short-term commitment. About a month commitment. Any folks that are interested should reach out to MEGHAN. MEGHAN has begun looking into PD opportunities for the FBM. MEGHAN will set up a meeting time next week to start chatting about FBM. DILLON, thoughts on this being free again? MEGHAN is open to this. Free unless the PD is substantial. MICHAEL, we have not anticipated any new revenue from the upcoming FBM. DILLON, would agree for members to have this be super accessible. MEGHAN, if anyone has PD or topic ideas, please let MEGHAN know. MEGHAN will reach out to DILLON and NATHAN about Master Planning session(s) for FBM.

5. LEAD

DINI, email went out regarding registration and how LEAD will look. Committee meetings are booked for end of this month. Meeting with AUBURN regarding LEAD website and to get registration up. DINI, a McGill employee reached out to ask about attendees who aren't RLPA members to attend LEAD. DINI, thoughts on opening this up wider? Maybe a non-member rate? DINI, what are the Board's thoughts on letting non-members attend? MEGHAN, DILLON may remember if, in the past, we have had member and non-member rates. DILLON, yes, historically we have offered this as well. We had

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also offered a 3rd just 'day' rate for members to watch the PD and have meals but no lodging. DILLON, we will see more of this as long as things live online. DINI, yes, from her understanding, this happened in the past but not last year. MEGHAN, this could be a nice thing to do for student leaders outside of the RLPA scope. AUBURN, we have a very reasonable individual rate to be a part of the RLPA, which helps dictate the LEAD registration costs. We do have individual members who are paying to be RLPA members. DINI, for members for LEAD, we are charging \$10 for the virtual LEAD right now. DINI, so how much should we charge if non-members apply? Would these non-member attendees be eligible to win awards? DILLON, should we allow non-members to present? MEGHAN, would be happy to chat and work out some of these details and then send out a proposal to the non-member who reached out. Maybe these non-members could present and win an individual award but not an institutional award. DINI, agrees. Thanks MEGHAN for the assist here.

6. Truth & Reconciliation

MEGHAN, 'Anti-Racism & Reconciliation working group' would be the new title of this group. Lakshmi from UofC has put her hand up to be on this committee. MEGHAN will set up a time to meet with this small group. Initial meeting will be about assessment of this committee and thoughts for the FBM integration. Introduction / first steps announced at FBM. MEGHAN, not too late, if you have any ideas of members to add to this committee, please let MEGHAN know. There will be lots of opportunities for engagement.

7. AGM

MEGHAN, next steps would be to send a callout for a host 'in person' event, with the COVID caveat. MEGHAN would send the AGM call shortly. Do we still think it is appropriate to send an 'in person' call out? How realistic? TIM, err on the side of optimism. REP program will have had time to either work or not work. DILLON, wonders if this is an opportunity to try to do this 'off campus' to aid an easy control of this process as opposed to the hoops we may need to jump through with all of our students on campus, etc. MEGHAN, agree that this may be an option. Should we put the call out, also indicating, if an institution is interested in hosting (and the Board could help) we could host the AGM off site. DILLON, yes this is a new idea. Off campus might give us a more control. MEGHAN, yes this might be a nice way to do this. Hosting off site might be an option where we help the host institution with offsite arrangements if they feel like on-site might be challenging right now. MEGHAN, also we could make an argument for a special AGM as we have been working hard, as well as a celebration / anniversary event.

8. September Incentivized Trivia Chat

MEGHAN, excited for this. Coming up very soon. DILLON, yes we have a trivia game (Kahoot). Should be fun and interesting. TIM, yes the Kahoot would take about 20-30 minutes, we should also 'check in' beforehand with the attending members. MEGHAN, yes, we would have an agenda. TIM, will create the link and send it to MEGHAN to send. AUBURN, should we put this as a facebook event? MEGHAN, yes, sounds good. MEGHAN, if we have more than 15-20 people, we should have some

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breakout rooms for the coffee chats? DILLON, just checked, yes we can do breakout rooms. TIM, if we have a Kahoot winner, how much should the gift card be for. DILLON, could we do a first and second prize. MEGHAN, agree. DILLON, a motion to spend a total of \$75. DILLON Motions, AUBURN seconds. MEGHAN, thank all who put work into this.

9. Future Coffee Chats

MEGHAN, had emailed DILLON some proposed dates for future coffee chats. MEGHAN, will send these times out in an email. Tentatively, maybe switch the times up. October 14th, 11-12pm. November 17th, 2-3pm. Another December time spot in the morning. MEGHAN, also thought of topic specific coffee chats. Suggestions: student conduct (October), student and staff mental health (November), Operations procedures (December). These specific ones would be outside the general coffee chat dates. DILLON, agreed on all. Members love the chats and we get good turnouts. MEGHAN, we could get suggestions for 2022 at the FBM. Could also gauge interest for member level type chats (senior members, middle and young professionals). MEGHAN will send out save the dates.

10. Mentorship Initiative Update

TIM, in discussions with DINI, and the results from the Membership Engagement survey, we are proposing to cease this initiative for now. MEGHAN, agree. Maybe we can find more interest in Master Planning...and knowing that members have lots on their plates.

11. Board Position Call Out

DILLON, knowing that we are coming up to FBM, a call out for the LEAD Chair position and LEAD Chair Elect will occur. MEGHAN, initial thought would be to have a difference of term length. DILLON, one year position? LEAD Chair would go until 2022. Chair elect would go until 2023. MEGHAN, this could be a year and a half position if LEAD stays in a January time slot. DILLON will send this call out. Any thoughts on the Corporate Sponsorship call out? Should we ask for this at the FBM? TIM, there is no good answer here for low engagement for this position. DILLON, maybe we have to reach out to specific members and ask for help. AUBURN, we may need to consider that the Corporate Sponsorship position may be unattractive to members. Maybe this is hard for 'res-lifers'? DILLON, will add this to the Master Planning discussion. Are we meeting member needs with our current Board positions? Do we have support for members to come into these roles? Might need to look into our positions. AUBURN, maybe we should reach out to Kristin Davick and Judy Eyben to either speak or write up a brief about this position and how it can be managed. May need to focus on this specific role and the 'people skills' and 'networking' attained from the Corporate Sponsorship position. DILLON, that is a great approach. Don't need to be finance focused individual. More than anything it is generating good relationships. MEGHAN, agreed. This would help build connections in a role where that capacity isn't in their professional role. Would greatly assist in a career moving forward. NATHAN, echo MEGHAN. This role encourages growth. DILLON will send the call out asap. Also feels

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like these positions will receive more engagement with in person conferences were we can chat about these positions over the course of a few days together.

12. Master Planning

DILLON, a quick heads up on feedback. 24 responses from our members. Top level highlights: 75 results came from non-board members. Wide range of years of experience. Received results from BC, AB and SASK. Pleased with the results. DILLON hopes we get more info and results from the FBM. With FBM and Coffee chats, we will be getting more and more info / feedback about member needs / wants / thoughts.

13. Board Member Updates

AUBURN. Doing alright. Vaccines were already going to be mandatory as of November 1st. UofL cancelled classes for 4 days. Instead of weekly rapid tests, they have changed to every 72hr rapid tests. Some isolations due to COVID for sure. Brianna started in July and has hit the ground running. She is doing amazing. Won Best of the West at LEAD, and Citizenship award and went to Stars. She would be an amazing RLPA member in the future. Lots going on at UofL.

DILLON, the RDP President is retiring immediately. Busy with RLPA work and surveys. Sending out emails in regards to what everyone is doing. DILLON is starting a new job in mid-October. DILLON will continue if we will have him.

TIM, all is well. Excited to eventually have members in person again (AGM). Family is well. Lots of coffee these days.

MICHAEL, payment from the forum plug in. RDP RA's to revamp programming. Michael will be busy with what Tim and Dillon do. Lots of phone calls.

DINI, things are going as good as they can. Hoping the LEAD committee starts to get things going. Going on vacation. Congratulations to Dillon.

MEGHAN, BC announced that student housing is vaccine mandated. This will keep our students safe. First year with new beds online for the fall. Seeing some conduct / growing pains.