

# Board Meeting Minutes



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## Residence Life Professional Association

Pre-AGM Board Meeting

Wednesday, March 16<sup>th</sup>, 2022 12:00am PST/1:00pm MST

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### 1. Approval of Board Agenda

Motion to approve from MEGHAN, Seconded by DILLON.

### 2. Approval of Past Board Minutes

Motion to approve from MEGHAN, Seconded by DILLON.

### 3. LEAD 2022

Update from ISABEL and NOURAN. Call out sent for the LEAD professional staff committee. Receiving great interest from members. Budget work still with MICHAEL for LEAD 2022 2.0. Gull Lake just waiting for a few pieces before the dates are solidified at that location. DILLON, is there an opportunity to make best guesses on budget/insurance so we can get the budget set and Gull Lake solidified? ISABEL, yes, we are working on this. November 4,5,6 2022 are the current proposed dates for Gull Lake LEAD. DINI, has there been insurance in the past? ISABEL perhaps they have recently adopted this, but insurance was not a part of the LEAD financial statements in the past. DILLON, previously, Gull Lake was able to use our Association insurance. MEGHAN, let's put \$2,000 in the budget for insurance with the understanding that it should be lower. If between now and then, Gull Lake is ok with our general RLPA insurance then we will know but also have our bases covered with a \$2,000 place holder just in case. Both the 2022 budget will be discussed by the outgoing LEAD Chair at the AGM as well as the new 2022 2.0 budget for the upcoming LEAD by the incoming LEAD Chair.

### 4. Awards and Selection

New Professional Award Discussions...nominations discussed. Successful nominee will be announced at the AGM.

Josie Lamothe Memorial Award for Outstanding Service Discussions...nominations discussed. Successful nominee will be announced at the AGM.

DILLON will work on the plaques to be ready for the AGM next week.

### 5. Advanced Board Nominations

DILLON, none as of today. MEGHAN, we have received a letter of interest for the Corporate Sponsorship Director position. MEGHAN will reach out to this person. DILLON, as a reminder, we have four roles that we will be nominated for at the AGM. Hoping to have more nominations come from the floor at the AGM. Please keep pushing your colleagues for interest.

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## 6. 2023 Budget & 2022 Financial Statement

MICHAEL, financial statement from 2021-2022, does anyone have any questions from what was sent. MICHAEL walked the Board through the 2021 financial statement. The financial statement will be sent to all members prior to the AGM. Details of what still has to come in to be discussed at the AGM. MICHAEL also walked the Board through the 2022-2023 proposed Budget. This Budget will be discussed in detail at the AGM. Questions and discussion in regard to 2022-23 budget for the Fall Business Meeting / 35 RLPA Anniversary potentially being combined with LEAD in November. Chats continue in potentially partnering with NWACUHO to have RLPA at the same time (in Calgary) a year from now. MICHAEL will continue to update the 2022-23 Budget prior to the AGM, sending updated drafts to the Board for review in the coming days.

## 7. Master Plan

DILLON has submitted the final version of the Master Plan to the Board as well to be released to the members prior to the AGM. Very clear achievables and goals for this next year and moving into the future of the RLPA. The Board will approve this document as a move forward set of goals and targets. By doing this, the Board can move forward with the intention of the substance of the plan and allows us (the Board) be more fluid and organic when using this living document.

## 8. AGM 2022 Walkthrough

MEGHAN, the ZOOM account / sign ups have been working well so far. If any of the Board members hear that members are having a hard time registering, please just have them reach out to MEGHAN to change email preferences. MEGHAN ran the Board through which events are taking place each afternoon. TIM walked through the AGM proper run of details and meeting agenda/session and who is responsible for which portion.

## 9. ACUHO-I Scholarships

MEGHAN, after some updates and chats with ACUHO-I, we will chat about this more at the next Board meeting.

## 10. Board Member Updates

TIM, things are going well at RDP. Budget season as well as Operational planning. So things are busy. That being said, our occupancy and applications are going up for the fall.

MEGHAN, things going well. Pace myself to be here as long as I can be before baby is due. Zoom Events platform set up looks good and hope that members appreciate it. ACUHO-I Affiliation agreement was signed for 3 years. Anti-Racism and Reconciliation working group is still meeting. Reached out to NWACUHO for a joint hosting event for 2023. While on leave, will be checking the past-president email.

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DINI, work is going well. Has accepted the position of the Conduct Officer at the UofA. Excited for the next chapter of my career. Also doing a lot of travel this year. Making a LEAD transition document for Isabel and Nouran.

MICHAEL, over the past week a lot of budgeting at RDP. Collecting a lot of membership fees for the RLPA. MICHAEL will send to MEGHAN who has not paid their membership dues. Just finished interviewing for summer staff.

NATHAN, things are great here. Bringing on two new Residence Life Coordinators. A lot of Strategic Planning at SFU right now.

Meeting adjourned at 4:00pm