

Board Meeting Minutes

Residence Life Professional Association

RLPA January Board Meeting

Thursday, January 22nd, 2026 @ 11:00am MST

1. In attendance: MK, JO, SB, CZ, AP, NC, FT

2. Call to order @ 11:03

3. Agenda amendments

a. **Motion:**

i. Move NWACUHO and CoP to the top of the agenda.

ii. Add: town hall, engagement survey

1. NC

2. CZ

4. Approval of Agenda

a. 1st: FT

b. 2nd: JO

5. Approval of past minutes

a. 1st: CZ

b. 2nd: FT

6. NWACUHO Annual Conference (AP)

a. Getting ready for the conference! Delegates from Olds, UVic, RDP, Regina, three provinces are covered. Includes ACUHO-I resolution in opposition, included in the recent hallways newsletter, let me know if there are questions. ACUHO-I will send a formal response, they were glad we raised the concern.

7. CoP (AP)

a. Upcoming meetings, Lara Hof, summary report, thank you cards, and succession plan

b. February meeting is scheduled. In March, hoping to officially pass the torch. Just waiting for institutional confirmation before an official announcement. Laura will provide a presentation, we must provide promotion, I will find out what she wants promoted. She's very reasonable. I'm working on my summer report, future of CoP, let me know if there's anything you want me to include.

c. Thank you cards: Collected addresses, will send those out.

d. Succession plan. Good discussions with someone, just waiting for confirmation.

8. Exit: Akhilesh.

9. AGM

a. Registration is LIVE! It's open for a month. MRU hotel units are booked completely. Hotel block at a special rate are available at the Marriott. There are some MRU Residence units

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available. No program proposals yet, there is time set aside for members to present. Social activities, Google forms for people who are interested.

- b. Dinner the day before, are folks available? 5PM on the 4th? I will connect with all of you in the next month to get logistics. Website is accepting payments in a different way.
- c. MRU AGM website has lots of information. I will sit down with Rita to go through advertisement for AGM.
- d. FT: Megan and her team gave the go ahead! RDP is hosting AGM 2027! Also Summer Board Meeting!
- e. SB: motion for agreement to host AGM 2027 at Red Deer Polytechnic
 - i. 1st: FT
 - ii. 2nd: CZ

10. FBM location

- a. CZ: As of yesterday, we're interested in hosting! We have space in the new building, we have breakout spaces and hotels close by. We're extremely close to saying yes.
- b. FT: Thank you! We have time, that's okay. If this is not possible, let us know.
- c. CZ: Nathan wants to host, I just don't have a definitive answer.
- d. SB: We have time! If we can help, let us know.

11. Things for AGM due Feb 4 (SB)

- a. AGM agenda has to go out 30 calendar days before AGM. Two weeks to get everything in. Send Megan's way. Bylaws to vote, budget review, fees model, lots to talk about. Christine, longer term planning for LEAD.

12. Transition documents (SB)

- a. For those of us with our term ending in March, please start working on these. I'll connect with Prabh and Rita. This is part of the Master Plan. Staying accountable.

13. Membership dues (SB)

- a. End of this month. We have had extensions in the past. I will talk to Rita about a push on the list serv and social media. Please pay if you haven't!

14. TownHall (SB)

- a. FT and I connected, we want to do this in February. Membership dues, ListServ early next month.

15. Engagement Survey (SB)

- a. Sending to the membership. What did you gain from the RLPA, did this align with your priorities? These are 2 things in the works, if people ask you questions. This is something the President does at the end of their term. Transparency and accountability. Registration for AGM and membership dues will also be in the email I send out.

16. Hallways (SB)

- a. Everybody in the membership instead of the lead person in the contact and putting it on the website as well.

17. LEAD 2026

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- a. CZ: to let folks know where it's at, the feedback forms were informative, decisions to be made at AGM. Gull Lake to consider for the same cost. 2027 pricing will be the same, and can pencil in the 2028 dates, but cost will go up. Won't commit to the price. \$500 deposit for 2027 dates, sign 2026 contract + deposit for 2026 for 2027 + dates. Some folks would consider a September date for LEAD, I think late Sept/early Oct we would most likely get our dates of choice.
- b. SB: Josh, what do you think?
- c. JO: I'm usually fine. I think that works.
- d. SB: It would just mean your timeline is pushed up by a month
- e. JO: RLC's here would be caught up by then, so I should be okay for then.
- f. SB: Let's bring this up at AGM. Let's pay the deposit.
- g. CZ: My goal moving forward is catchup work, make sure the AGM report is ready, then Josh, you will hear lots from me. Then lots of LEAD work. Save the date, committees, and communications.
- h. CZ: Coffee chat for January, we didn't have a January coffee chat! I had a topic ready, what do we do?
- i. SB: February is Nadine for international student transitions. March is AGM.
- j. NC: I can't make the coffee chat, also can't remember the set date.
- k. CZ: Since we missed January, why don't I plan this for Feb 4? Makes up for the fact that we missed one in January. Topic can be student-staff recruitment and training.
- l. SB: Perfect!

18. Board member updates

- a. SB: Professionally, this month has been something else! Conduct! Hiring! The break was very nice. Taking a couple days off next week to visit friends in Toronto!
- b. FT: Work life, very busy. I attended ACUH-I in Ohio, it was a great experience. Gives me hope that we can always improve as an association. I wish I had a vacation soon, I just have to stay strong until April.
- c. CZ: Workwise, this new building is so different. Less socialization, we've lost the hominess aspect. How do we mend this? Work is very different for me right now.
- d. JO: Going at 500 miles an hour, I'm hoping I can take some time off pretty soon. Hopefully things slow down, just planning for spring and summer. We have lots of groups coming this year. Working on hiring for next year. Someone going to the conference and the AGM as well. Work is my life at this point.
- e. NC: Professionally, it's been a time, interesting group of students. We're looking for a social media intern. Team building! Thinking about the Fall term. We have such a solid term and lots of students are graduating. New building is on track. Might take some days off and sleep. Would love to see my niece!
- f. SB: sending all the good vibes!!!

19. Motion to adjourn @ 11:50am



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- a. 1st: NC
- b. 2nd: JO