



# Board Meeting Minutes

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## Residence Life Professional Association

RLPA November Board Meeting

Monday, November 24th, 2025 @ 11am MST

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1. **In attendance: SB, FT, RS, NC, JO, MK, CZ**
2. **Call to order @ 11:04am**
3. **Amend agenda (SB)**
  - a. Welcome to Josh
  - b. Andrea's resignation
  - c. Board member updates
4. **Approval of Board Agenda with amendments:**
  - a. 1st: CZ
  - b. 2nd: JO
5. **Approval of past Minutes:**
  - a. 1st: RS
  - b. 2nd: FT
6. **Welcome Josh! (SB)**
7. **Andrea's Resignation (SB)**
  - a. She did decide to resign. We are now looking for a new treasurer. We understand. I figured something was up, sounds like Andrea is busy, she will continue as a member of the RLPA. We will need to do another by-election. If you know people, shoulder-tap. In the interim, I'll continue supporting. Hopefully we won't have too many things to do, LEAD is up to date, membership stuff is good, everything is OK. Any questions about the treasurer role plan?
8. **LEAD 2026 (SB)**
  - a. We're still looking to keep LEAD at Gull Lake next year, now we're going to chat about dates.
  - b. CZ: Not a lot of responses on the satisfaction survey. Will send it out with the correct link again. Joshua and I haven't had a chance to connect. It's been hectic in my world, but it's on my priority list. We'll start the onboarding process in early January. This week, I'll make sure Josh has access to all the LEAD accounts. There was a lot of discussion around the dates about making LEAD earlier in October, potentially the first or second week of October. My only concern about having LEAD in September is giving people enough time and experience for creating presentations. September 25, October 2, or October 9?
  - c. SB: September is tight. I like October. I know the concerns is Reading Weeks and Thanksgiving.

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- d. CZ: That gives us either October 2 or October 16. That gives us the same dates roughly as this year's.
- e. FT: I think the 16th is not bad.
- f. JO: I would go for the 16th as well.
- g. CZ: No objections with the 16th.
- h. SB: Let's get back to Gull Lake with the 16th, and if they have another group, we can use another week as our backup?
- i. CZ: I can get back to them today. Joshua, Andrew is giving me a list of things to do, as well as access to the LEAD folder, and we'll go from there.
- j. JO: Sounds great to me. Thank you, Christine!

### 9. Coffee Chat next month (SB)

- a. SB: Megan, you're up for December. Andrew once hosted a technical college roundtable, how colleges handle move-in for co-ops.
- b. MK: Can I bring in a colleague?
- c. SB: Yes! Let's get a poster and send it out to the listserv, Rita?
- d. MK: Rita, I'll be in touch.
- e. CZ: I can do January.
- f. ND: I'm still good for February.

### 10. Potential new member institution (SB)

- a. Revamping housing model. Possible build. Patrick's manager/director, reaching out to talk about the RLPA. We might have a new institution joining up which is exciting!

### 11. Sponsors highlight (SB)

- a. SB: Chat with NC, AP, and myself. Reimagining sponsorship, courses, etc.,. Knowledge sharing. Highlighting sponsors in Hallways. Authentik might have a blurb we can add.
- b. NC: Adding a highlight is a great way to sponsor folks just because everyone sees it, and social media as well.
- c. RS: I did have a question/suggestion. Membership dues for next calendar year, in the bylaws, are due in January. Is it worth it to put it in the next Hallways? Listserv?
- d. SB: I think it's helpful to put it in both. If we are still waiting on a lot, we can put it in the listserv in January, and then individual emails in late-January.

### 12. ACUHO-I regional map (SB)

- a. ACUHO-I has a map with institutions. RLPA is not properly represented. I sent them an email. They came back to me with an updated map. It looks like Manitoba is the only province that the RLPA is represented in.
- b. RS: Can we suggest thicker stripes?
- c. FT: Thicker stripes would probably be better, but I'm still not happy with that.
- d. CZ: The way the lines are applied feels like an afterthought. Can we mesh the colours? Light lines but meshed, it would be clearer that there are two organizations representing those provinces.

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### 13. AGM 2026 (SB)

- a. Planning is almost underway. There is a committee at MRU. There will be more details in the new year. We will start advertising.

### 14. NWACUHO (SB)

- a. Conference Registration is still open. Would love to see folks from Canada attend! So far, RDP and Olds College are going :)
- b. Applications for conference scholarships are still open.
- c. Board elections have concluded. Winners will be announced shortly.
- d. Coffee chat with RLPA was very successful. We had 14 attendees from BC, Alberta, Washington, and Oregon. Topics included staff judicial process, meal plan exemptions, and PD.

### 15. CoP (SB)

- a. Nov 13th meeting with special guest Derek Worden went very well. There was great engagement from attendees.
- b. Next meeting is December 11th @ 3 PM Mountain Time
- c. Svati will start gauging interest for a new chair
- d. Question from a member: could we look into running a CoP for student-staff?
  - i. CZ: Can you tell us more?
  - ii. SB: I think people are curious about conduct. They want to hear more about what happens from staff at other institutions. How do you respond during on-call situations? How do you effectively document?
  - iii. CZ: Novel idea, speaks to continuing education attached to LEAD. Logistically might run into speed bumps, but I would imagine student-staff availability is after hours and whoever chairs this would have to be flexible. This may have to be promoted at LEAD or before LEAD. Get it off the ground then. Promote it in the fall, launch it at LEAD.
  - iv. SB: My reservation is that student-staff are only here for 8 months. I don't know if there would be a lot of interest. It's a great idea. A panel could maybe satisfy this need. Maybe a student-staff-specific bi-monthly townhall or something.
  - v. CZ: A virtual drive-in mini-conference
  - vi. SB: Exactly! Great idea.
  - vii. CZ: We know who's coming in the fall. In the summer, it might be easier to pitch this. I could see this as something kind of cool. We could organize it. I'd like to explore this.
  - viii. SB: I can take this back to Akhilesh.
- e. SB: The anti-racism working group is back! Nadine has access, bringing it back for the new year would be a great time.

### 16. Board Member Updates

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- a. RS: Personal, upcoming, the UofA hosts a large dodgeball tournament and lots of my friends are going. Super excited. Workwise, nothing too crazy. RA's booking lots of meetings.
- b. MK: I just got back from Europe! It was awesome. Work-related, some of our RA's are graduating this term so we are hiring which is sad but also exciting! Christmas tree decorating competition for programming in December!
- c. FT: Personal: I'm packing, I'm going to Europe on Friday! Workwise, doing some outreach and giving out cooking and hot chocolate. In terms of Board work. We just booked ACUHO-I in January.
- d. NC: No real updates. I've been fully engulfed in work. My birthday is coming up so planning that, going to see some family.
- e. CZ: Personal life is pretty quiet, work is very busy. Really big conduct files. Feel like I'm walking on shifting sand while working on this new building. We want to get the move done before exams start. Work is action packed.
- f. JO: Personal life, not much time to myself, I'm onboarding and catching on fast. Work has been going smoothly.
- g. SB: Professional life, same old. Post-thanksgiving dump roommate conflicts. It's fun sharing anecdotes. RLC's do programming for the RA's. Personal life, I'm forced to take time off. I'm taking Thursday and Friday off. ACUHO-I Summit, as Frances mentioned.

### **17. Motion to adjourn @ 11:54am:**

- a. 1st: FT
- b. 2nd: CZ