

Board Meeting Agenda



Residence Life Professional Association

July RLPA Board Meeting

Thursday, August 3rd, 2023 1:00pm MST

1. Approval of Board Agenda

- a. Called to order 1:03PM MST
- b. Motion to approve agenda NR, CG Seconds, no descent, agenda passed

2. Approval of Past Board Minutes

- a. Motion EL, Second NR, no descent, passes

3. LEAD 2023 - BR + SM

- a. SM: Met with BR, getting things in motion, last week got away from them. Sending out email for Keynote speaker by end of this week, and BR is working on email for callout for pro staff committee soon!
- b. NR: When was last update about dates for LEAD to membership?
 - i. Good to gauge more interest from student staff during Fall Training programs.
 - ii. Would also be good to get on the website! And if really ambitious, maybe proposal forms ready to go
- c. TT: BR Talked about having marketing material prepared for Fall Training. SM does not know
 - i. Would be good to have information about LEAD to the membership, Wednesday at least, so that institutions can have time to incorporate into training in some way.

4. NWACUHO Updates - LC

- a. Laura not present, no updates received.

5. Committees Update - TT

- a. Pause until Sept for Anti-Racism group. In Sept, callout for new members and a touch base on projects being worked on

6. New Member Institution - TT

- a. Yukon University and Brandon University have joined the RLPA!!!!!!

Board Meeting Agenda



- b. 5 PROVINCES / TERRITORIES and 30 paying institutions
- c. NR: Aware of UFV to send out a survey to Senior Housing Officers only about how teams administer housing programs. New building coming up
- d. Member institutions that were trying to pay membership dues did not go through email; checked back end, and most of those that we thought did not pay actually did. Followed up with 1 or 2 institutions that remained
- e. Have discussed New Membership Package for incoming folks, need to revisit in future!

7. STARS College Scholarship - TT

- a. Have in the budget for \$500 to give to a student leader to go to STARS college
 - i. This year is a virtual event, cost of reg. is \$60USD
 - ii. With budget, can perhaps pay for multiple folks to go, or repurpose the money leftover
 - iii. One of the dates of STARS overlaps with LEAD
 - iv. Cap of 60 Student Staff; should get out to membership sooner than later
 - v. NR: big fan of spreading opportunities and funds! Recognized in the past has been underutilized in the past, hopefully the virtual event is more accessible. Getting word out before training would be great
 - vi. CF: Could be good for those that are not able to make it to LEAD because of location. TT: Especially good for new members, as they are very far away. Perhaps could have higher consideration for outside of Alberta?
 - vii. CG: Should we stick with max 5 to be safer in terms of budget? Could also not announce how many would be given to be extra safe
- b. Launch Date: No later than Sept 15, as that is a month prior? NR leans to September 10th, end on a Sunday to give us time to evaluate. TT to reach out to ACUHO-I to see about deadlines and number of registrants right now. NR can send out to members once form is updated, TT to send NR email of what is learned and gauge the end date off of that

8. RLPA Virtual Assets

- a. Forgot to remove this from agenda, no updates as of now

9. Bylaw Changes Proposal - CG

Board Meeting Agenda



- a. No new updates

10. FBM 2023 - NR

- a. Came together and started planning the agenda. Folks at SFU getting together, and once meeting can come up with final numbers for what to charge membership. Tentative agenda with costs to hopefully come by the end of the month. Then a website can be put up. Lots of folks appreciated the Save the Date coming out nice and early, excited and things are coming along.
- b. Accommodations costs: One queen room, accessible room (their own room): Double Queen Room for \$110 +15 tax \$126.00 per night Kitchenette Room for \$122 + 15 tax \$141 per night
 - i. Food costs included in Reg cost, not this!

11. Board Member Updates

- a. TT: Training starts on 14th, lean pro staff team. Just finished first Grad School course! Reaching out to member institutions and prospective, getting some to join, Brandon University was especially enthusiastic
- b. NR: Working to get the FBM stuff rolling, thinking ahead to elections next fall. LEAD chair elect at FBM. Odd connections with a couple members, nothing too notable. No news on Annual Returns, and assuming no news is good news!
- c. CG: Very busy times, that is why a little later on meeting documents than usual, but keeping up!
- d. CF: Not too much, trying to stay on top of Website updates. Slow, but hopefully happening, hoping to get a How To from him on Wordpress to move things along quicker. Olds, feeling tired, hitting that time of year, students moving in this weekend, then training, and thankfully fully staffed! So that is a win. New director starts on 24th. Bob Lambert!!!!!! And Dylan is going to be deputy registrar at Olds
- e. SM: LEAD, just excited to get things on the road end of this week, knock some things out of the to do list soon! At Augustana, training in full swing and students in in two weeks
- f. EL: Not too many updates, especially as Treasurer. Was away, glad all got figured out. Just got back from short vacation, wedding in Victoria and got back yesterday. Didn't realize long weekend, has less time to get things done than thought. Good team going into this year, excited to be there from day 1

Motion to adjourn NR, Second CF, no descent, meeting adjourned