

# Board Meeting Agenda



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## Residence Life Professional Association

November RLPA Board Meeting

Friday, October 13th, 2023 10:00am MST

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### **1. Approval of Board Agenda**

- a. Called to order 10:03AM
  - i. Present: Ty, Shaunak, Nathan, Christine, Corinne, Laura, Cole
- b. Motion to approve the Board Agenda by SM, CF seconded, no descent, passes

### **2. Approval of Past Board Minutes**

- a. Motion to approve the past board minutes made by CF, Seconded by NR, no descent, passes

### **3. Welcome Christine!**

- a. New Communications Coordinator!

### **4. NWACUHO Updates - LC**

- a. In full swing of getting things finalized for the conference in Eugene, very excited!
- b. Very similar to Vancouver in the area, very nice
- c. Sending out more emails more frequently about scholarships, presentations, etc.
  - i. Hoping for more Canadian representation for presentations this year, as they would be more relevant!
- d. Question (Ty): Does NWACUHO plan on inviting RLPA president to conference? Laura will ask (and vouch)

### **5. Committees Update - TT**

- a. Few folks expressed interest, but have not had a chance to book meeting time
- b. looking to launch again soon, have a meeting prior to January, and then in 2024 return to monthly meetings
- c. Figure out what projects to work on, training opportunities to bring to membership, get everything figured out and plan for the year
- d. Working maybe with NWACUHO and OACUHO

# Board Meeting Agenda



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- e. Received proposal from Ahkilesh (MRU) about community practice group with the RLPA (Conduct and Wellness) working group
  - i. Working to flesh it out a bit before formally bringing to the board, but first figuring out what other groups and what needs to be done to keep it sustainable
  - ii. NR: CACUSS has a really robust group, has that been in consideration? Mindful of our own engagement with membership; struggling to fill the board, should we be careful with how many things we add as touchpoints when this need is filled very well and actively by a similar organization
    - 1. TT: CACUSS is not residence specific, which is what this group would help to fill in terms of role. Board is much more of a commitment than working groups of this nature. A drop in when you can type format, much more casual. Things are getting complex these days in residence, so a group would be helpful
    - 2. CZ: another perspective. #1, if someone is interested in organizing this and there are people interested in participating, think it is worth supporting. Underlining what Nathan said, at CACUSS group, most of it is still Housing professionals. Connecting with them about how their group operates prior may be wise
    - 3. NR: would need a co-chair, so needs a time commitment for someone to organize. If there is value there, we still need to organize, but there is still a time commitment that is needed there which can be hard to get interest in.

## 6. Board Vacancies - NR

- a. Nathan forwarded along an email about interest in the President Elect position. Question, can we appoint them right now? CG: as we said during the FBM that Nathan would send something out afterwards, would likely be best practice to send out another callout. If he is the only one that expresses interest, we should be able to appoint by acclamation then.

## 7. AGM 2024

- a. Update from CF: Resigned from position at Olds College, and no longer working in Post-Secondary field, working for municipality out at Drayton Valley. Hoping to wrap up projects before she leaves, and hopefully pass the torch to someone. Going to talk to team at Olds and see if someone would be willing to take over from her for Board position, and talking to Bob to make sure AGM still goes smoothly.
- b. TT will meet with Bob and include CG to start on the planning. NR will also include the Corporate Sponsorship Director role on the callout for other vacancies

# Board Meeting Agenda



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- c. Do not have room in residence, at full capacity, but there is a hotel on campus. How many rooms would be a good amount to set aside for this purpose? FBM used 8-9 rooms, but had set aside 16. Maybe 20-25 to set aside would be a good amount to set aside for this. Will send out some feelers
- d. Who/when does a Save the Date and such being sent out? Board can probably do most communication
  - i. Could send it out sort of soon, including a form for do you plan on coming, do you need accommodations, what PD would you wanna see, etc.

## 8. Board Member Updates

- a. Christine: slowly trying to orient self; Ty sent out all the login information, but having issues finding where to log in to different things. At home today, next meeting will have more updates. Should Communications Coordinator handle sending out Save the Dates and stuff like that? Yes, if capacity, so will be included. Was away in October, but last two weeks mental health crises have blown up last two weeks; has been difficult to navigate cultural perspectives tied into issues, and tying into Western lens. Like other folks, have lost student staff and recruiting new ones, and shovels into ground in January for new building!!
- b. Cole: Masters is still busy as per usual! Working on getting new bylaws formalized, need to mail to the Societies Act people, so working on getting that out soon hopefully.
- c. Shaunak: Things at Augustana have been weirdly busy, lots of conduct going on into December. Swamped a bit because of that. For LEAD stuff, closing the loop and working with Brianna on sending out the eval for the conference and bringing together the feedback from attendees (especially the meals issues). Should go out by next Monday, then going through that and working into next years conference!
- d. Nathan: Filling the vacancies is a big thing, then also working on Awards before going on vacation in December. SFU has a hiring freeze and a bit of a tight budget right now. Lower enrollment numbers. Recent Critical Incident that is taking up a good amount of time, and lots of conduct. But vacation on 15th, so just wrapping things up before that!!
- e. Ty: Very busy, always busy in Calgary, finally have a manager now who has been here a long time and knows the ins and outs. Case management has been very busy recently, accessibility concerns working with a student as well, and finally performance reviews with student leaders is taking a long time. For Pres role, connecting with Emily to collect dues before end of January, working with Justin so fees for updated proposal is reflected. For FBM payments, Justin may have mixed up LEAD and FBM issues, waiting to hear back about that. Lastly, Justin has been meaning to get out of the business of website hosting, so will touch base with Christine about this. Will also affect financials, so will connect with

# Board Meeting Agenda



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Emily as well. Lastly, big thing on plate is setting up the Slack workspace more; the plan is to launch in January, just making sure it is sustainable.

- f. Corinne: Not much to add other than update; transitioning out of role is most of time for last bit. RA team kinda blew up, lost half of it in first semester. Thankfully, lots of apps so hopefully can wrap that up before leaving. Conduct is picking up now that students are more comfortable
- g. Update from Emily via Cole: Emily is working on paying for things with Gull Lake via wire transfer, as we do not currently have a chequebook.

Motion to adjourn made by CG, NR second, no descent.